**Admission Procedure:**

Parents can obtain the registration form and the prospectus on payment of Rs.300/- in cash from the school office and the duly filled form should be submitted to the office within 7 working days.

* + Registration form to be legibly filled and submitted at the school office with all relevant documents.
  + Registration form which is incomplete and non submission of relevant documents will not be accepted.
  + Please note registration does not guarantee admission.
  + Entrance exam will be held on 28/03/2018 at 9:30 am.
  + Admission will be made strictly on the basis of merit of the entrance examination from class 1st to the extent seats are available in each class. The school's decision in this regard will be final.
  + The school has the authority to grant the seat to someone else in case of non communication and non receipt of fee and documents within the stipulated time.

**Documents for submission at the time of admission**

* + Four recent passport size color photographs of student & one photograph of parents.
  + Date of birth proof (Issued by Municipal Corporation or any authorized competent authority).
  + Copy of the report card of the last assessment of the current year
  + Transfer Certificate (Duly Countersigned by concerned authority) to be submitted after the completion.

It will be the personal responsibility of the parent to inform the school in writing, if the student is undergoing any medical treatment / medical ailment / allergies etc. at the time of registration